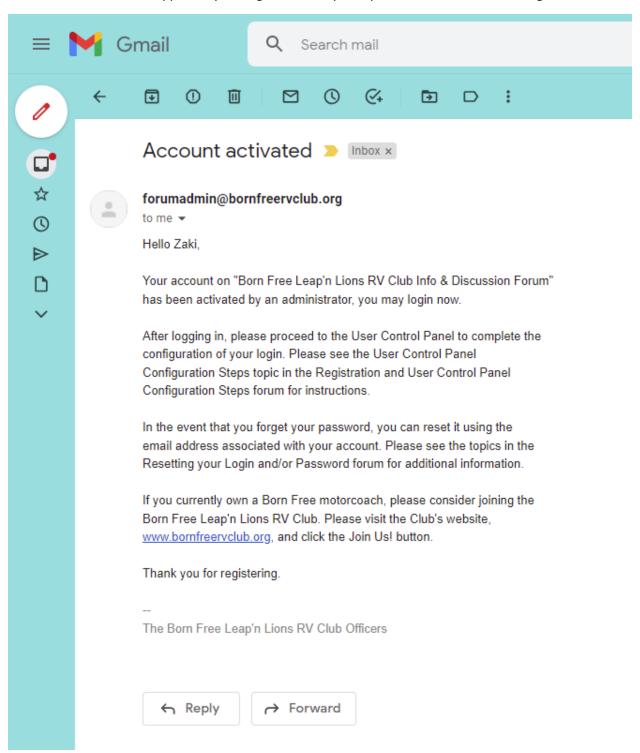
User Control Panel Configuration Steps

Step 1When the administrator approves your registration request, you will receive the following email:



Click on the blue Login link located in the upper right corner of the Board Index page as shown in the image below.



Step 3

Enter your Username and Password and click on the Login button at the bottom of the window. You will be taken back to the Board Index page.

Click on the dropdown arrow by your username in the upper right corner of the Board Index page as shown in the image below. Click on <u>User Control Panel</u>.



Click on the Profile tab to open your profile.



Step 5

Review and update any information in your profile.

User Control Panel

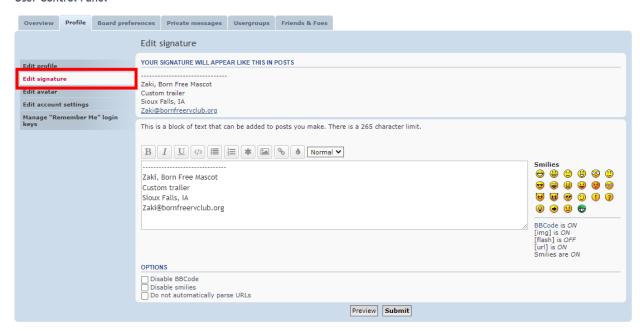
Overview	Profile	Board preferences		Private messages	Usergroups	Friends & Foes					
			Edit profile [View profile]								
Edit profile			Please note that this information may be viewable to other members. Be careful when including any personal details. Any fields marked with a * must be completed.								
Edit signature Edit avatar			Enter	on for Born Free Into why you are interested		Born Free	Born Free made a custom trailer for me to travel in style.				
Edit account settings Manage "Remember Me" login keys			motor	oddires.							
				ite: Messenger:							
		Faceb	ook:								
		Twitte	er:								
			YouTu	ıbe:							
							Submit				

You can enter a website address in the Website field but only if it is a personal and non-commercial website. Improper entries in the Website field will be deleted by the Website Administrator.

Be sure to click the Submit button to save any changes.

Click on the Edit Signature link to open the signature page.

User Control Panel



Edit your signature. Typically, users will include information about their coach, pets who travel with them, location and contact information.

Be sure to click the Submit button to save any changes.

Step 7

Click on the Edit Avatar link to open the avatar page.

User Control Panel



Click the dropdown arrow for Avatar type and select Upload avatar to upload an image of yours.

User Control Panel



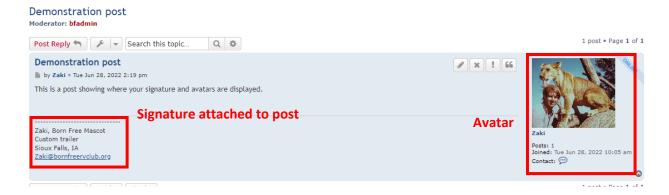
Click the Choose File button to upload an image from your device. Note that the image must be no larger than 150x150 px and 22 kB.

Click the Submit button to upload the image.

User Control Panel



This image shows how the signature and avatar are used when you make a post:



Edit Account settings, if desired.

User Control Panel

Overview	Profile	Во	ard prefer	ences	Private messages	Usergroups	Friends & Foes	
				Edit a	account settings			
Edit profile				Usern: Length	ame: must be between 3 c	haracters and 2	20 characters.	
Edit signatu	ıre			Email	address:			
Edit avatar				New p	assword:			
Edit accoun	Edit account settings			Must be at least 6 characters long.				
Manage "Re keys	Manage "Remember Me" login keys				m password: ly need to confirm you	ur password if y	you changed it	
			To chai	nt password: nge your password, yo me, you must enter y				

Step 9

Edit Board preferences, if desired. Some useful settings are highlighted below.

Global settings:

• Change timezone and date format.

User Control Panel

Overview	Profile	Board pref	erences	Private messages	Usergroups	Friends & Foes					
			Edit global settings								
Edit global	Edit global settings			can contact me by	email:		● Yes ○ No				
Edit posting	Edit posting defaults			nistrators can email	me informati	on:	● Yes ○ No				
Edit display	options			v users to send you p			● Yes ○ No				
Edit notifica	ation optio	ns		nd you messages.	a moderators w	ili always be able					
			Chang	my online status: ging this setting won't o the board.	become effectiv	ve until your next	Yes No				
			My la	nguage:			American English 🕶				
			My ti	mezone:			UTC-05:00 - June 28th, 2022, 2:11 pm				
				ate format: yntax used is identical	to the PHP date	e() function.	Tue Jun 28, 2022 2:11 pm ▼				
				Submit							

Posting defaults:

- Attach signature to posts by default.
- Notify me about replies to my posts by default.

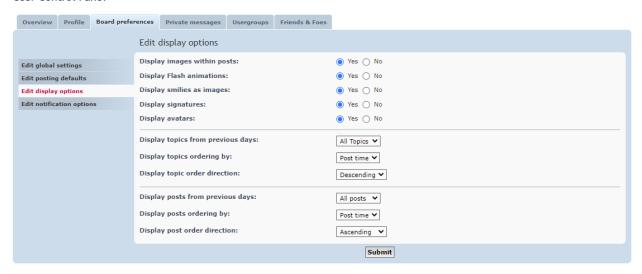
User Control Panel

Overview	Profile	Board prefer	ences	Private messages	Usergroups	Friends & Foes	
			Edit p	posting defaults			
Edit global settings			Enable	e BBCode by default	:		Yes No
Edit posting defaults			Enable	e smilies by default:			● Yes ○ No
Edit display options			Attach my signature by default:				● Yes ○ No
Edit notification options		Notify	me upon replies by	default:		○ Yes No	
							Submit

Display options:

• Specify viewing order of posts.

User Control Panel



Notification options:

Specify when and how to receive notifications.

User Control Panel

